

Thailand Nursing and Midwifery Council
Preparation Detail for Establishment of the Nursing Institution
and Opening of Nursing Science Programme

1. Name and type

1.1 Project Name

means name of the established institution/faculty /school

1.2 Type

means status of the project whether it is a new project or old project, temporary or permanent project

2. Responsible Person

2.1 Responsible office

Means organization, institution/university which is responsible to establish the education institution/faculty/school.

2.2 Operation Team

Means the committee which has been appointed to develop the curriculum and prepare for readiness in establishment of education institution and opening of nursing science programme.

3. Location

means location of the project both the temporary (if there is) and permanent location.

4. Duration

means duration of the project from its establishment, curriculum development, faculty preparation, resource preparation etc. until the new institution is ready and meets the standard criteria of the Higher Education Commission and Professional Standards of the Nursing Council.

5. Objectives

means objectives of the project which covers at least all missions of the higher education institution.

6. Rationale and Needs

means rationale and needs to establish education institution and open the nursing programme.

7. Plan of Student Admission

means plan of student admission in the first year and following years until the cycle of the curriculum is complete and expected number of the graduates (to be shown in the table).

8. Qualifications of the Entrants

8.1 General qualification

means general qualification of student such as nationality, conduct, qualification that should have or should be prohibited.

8.2 Specific qualification

means qualification of students which benefit in studying nursing programme such as academic qualification, weight, height, health status.

9. Operation

9.1 Preparation

means operation plan in establishment of education institution in order to be ready for student admission and teaching learning management until the curriculum cycle is complete including the agreement with the mentoring institution in giving advice on administration and teaching-learning management.

9.2 Duration of the operation

means preparation in the following areas

- 1) Method of admission
- 2) Places in teaching-learning in various courses such as general courses, specific courses in theory and practice and elective courses.
- 3) Number and percent of credits which nursing faculty teach in each academic year (to be shown in the table)
- 4) Teaching workload in each course which the education institution is responsible in each academic year to be shown by hours of teaching theory and practice courses and number of students.
- 5) Conclusion of teaching workload in the curriculum which the institution is responsible in both theory and practice courses (to be shown in the table).

10. Main Competencies of the Graduate of Nursing Programme at Basic Level

means main competencies of professional nurse who graduate from Bachelor degree programme which consist of knowledge, skills and attitude which enable a person to practice nursing within scope of profession to care for all people of all ages from pre-birth to death, and during good health, at risk and illness.

11. Institution Administration

means status of the education institution such as faculty, school, equivalent to faculty.

12. Model of the Organization and Administration

means model of organization which respond to the mission of higher education institution such as department/programme/office unit by shown in organization structure chart and administration chart.

13. Personnel

13.1 Administrator

means regular faculty who is the dean/director vice dean/vice director assistant dean/assistant director head of department/programme or equivalent position which is responsible in administering education institution by identifying name with qualification. The qualification is as follow:

- 1) Hold a valid nursing and midwifery license, first level
- 2) Have academic qualification not less than Master's degree in nursing/health sciences/ administration/education
- 3) Have experience in teaching in nursing education institution at least 5 years
- 4) Have experience in administration in nursing education institution at least 2 years

13.2 Faculty Member

Means faculty member who works full time as per the mission of the academic institution by providing the name, last name, academic qualification, identification number of professional license and experience which can be divided into three groups as follow

13.2.1) Faculty responsible for the curriculum

Means faculty of the curriculum which should have at least 5 persons in 5 major areas including nursing care of adults and/or elderly, pediatric nursing, psychiatric nursing and mental health, community nursing, and maternal and newborn nursing and midwifery, at the minimum, with experience in teaching major area in nursing in nursing education institution at least 2 years

Faculty who is responsible for curriculum is responsible to administer and develop curriculum and teaching-learning from planning, quality control, monitoring and evaluation and curriculum development. The responsible faculty must be in the curriculum through the teaching learning duration.

13.2.2) Faculty responsible for in the curriculum

Means faculty member who has a valid license to practice nursing and midwifery profession, first level or have valid nursing license, first level. For those who teach maternal and newborn nursing and midwifery must have a license to practice nursing and midwifery, first level and have Master's degree in nursing or others related fields and have experiences in practicing nursing at least 2 years, and have experience in teaching nursing in the nursing education institution at least 1 year.

In case that a person does not have an experience in teaching nursing, the institution should provide mentor in the same discipline with at least 3 academic year or attend the formal training course in teaching learning.

Faculty must have academic work which is not a part of the study for the degree and the academic products have been disseminated as per the criteria in consideration for appointment a person to have academic title at least 1 item in the last 5 years.

13.2.3) Faculty

means a person with the entitlement as teacher, Assistant Professor, Associate Professor and position in other names in higher education institution which offers nursing science curriculum which has responsibilities based on the missions of the higher education and work full time.

13.3 Supportive staff

means personnel with other qualification who will support teaching learning and administrative work such as general administration staff, audiovisual aides staff, financial staff, laboratory staff, librarian. The institution should have database of the supportive staff with name, last name, qualification and experience (if any)

14. Plan for Personnel Recruitment and Development

14.1 Plan for recruitment of faculty member and supportive staff

14.2 Plan for development of faculty member and supportive staff

15. Buildings places and Education Resource

15.1 Buildings of the education institution

Means physical resources for education management including tools, materials, equipment, materials, and information technology.

15.2 Education building/classroom

means education building and classroom including scientific laboratories, health science laboratory, and computer laboratory.

15.3 Laboratory room

means demonstration and nursing practice room covering fundamental nursing and nursing in all main disciplines by setting like real situation.

15.4 Student Dormitory

means dormitory building and rooms which are adequate, appropriate and safe.

15.5 Places for practice

means hospitals/nursing place where nursing practice course can be practiced and should cover health services of all main disciplines including maternal and newborn and midwifery, adult and elderly (medical and surgical course) as well as sites for practicing community nursing and primary medical care and hospitals/nursing place for practicing psychiatry.

15.6 Educational equipment

means durable articles and equipment in the nursing laboratory including those for fundamental nursing and nursing care in the main disciplines by having at least manikins of adult and children, models for CPR and birth delivery.

15.7 Library

Means resources for collection maintenance and providing informatics services in various forms such as book, textbooks, printed materials, databased and audiovisual aides which have been selected and screened to be consistent with the curriculum objectives by having a librarian who operates and manages the work, categorizes/grouping for the convenience in identifying by providing the plan to obtain books, textbooks, journals, printed materials, searching resource and database and audiovisual aides (may identify number and list of items)

16. Budgetary Plan

means plan for income and expenditure of all items by year.
